

PR NO - 495353

RFQ - 68245

The Chief Engineer (P&P) - Uttar Gujarat Vij Company Limited (UGVCL) invites bids through UGVCL & GPRD Website for Expression of Interest for Empanelment of Learned Advocates / Advocates Firms (IP Firms) for Intellectual Property (IP) rights & related matters of GPRD Cell, GUVNL, Gandhinagar & GUVNL's subsidiary Companies / clients. Tender Papers & Specifications may be down loaded from Web site www.ugvcl.com & www.gprd.in (For view and down load only). Tender fee may be paid along with submission of tender in EMD cover, for respective tender. "All the relevant documents of tenders to be submitted physically will be received only by Registered Post A.D. or Speed Post addressed to The Chief Engineer (P&P), UTTAR GUJARAT VIJ COMPANY LTD., Corporate Office, Visnagar Road, Mehsana: 384 001 (NG). "NO COURIER SERVICE OR HAND DELIVERY" will be allowed

1	Tender No.	UGVCL/PROJECT-GPRD/IPR/113
2	Description	Expression of Interest for Empanelment of Learned Advocates / Advocates Firms (IP Firms) for Intellectual Property (IP) rights & related matters of GPRD Cell, GUVNL, Gandhinagar & GUVNL's subsidiary Companies / clients
3	Estimated Cost	Rs. 5,00,000.00
4	Tender Fees (Non-Refundable)	Rs. 500 + 18% GST = Rs. 590/-
6	Earnest Money Deposit Amount	Rs. 5,000/-
7	Tender Publishing Date	20.05.2025
8	Bid Submission with Relevant Documents Physically Submission Date	On or before date 11.06.2025 up to 17:00 Hrs. (By registered post or speed post only.)
10	Date of opening of Tender Fee & EMD COVER	12.06.2025 at 11.00 Hrs.
11	Date of Opening of Technical Bid	13.06.2025 at 11.00 Hrs.
12	Date of Opening of Price Bid (Tentative, if possible)	16.06.2025 at 11.00 Hrs.
13	Bid validity	180 days

The prospective bidders should adhere to deadlines specified above.

Every bidder has to inform their GSTIN No. at the time of payment of applicable fees. If being a proprietor of Law offices and IP firms; if firms fall under Non-Eligibility of GST Registration; then bidder have to submit notarized self-declaration of Non-Eligibility for GST Registration (own format may use).



IMPORTANT:

UGVCL invites expression of interest from the Advocates/Advocates Firms (IP Firms), law firm / associates /Company, Advocate, Patent & Trademarks Attorneys dealing in filing and prosecution of Intellectual Property Right (IPR) matters, for empanelment for the GPRD Cell, GUVNL, Gandhinagar & GUVNL's subsidiary Companies / clients. The selection and empanelment of the IP firm will be based on an internal evaluation process. UGVCL reserves the right to shortlist firms at any point of assessment of their credentials for the empanelment. The advertisement does not constitute and shall not be deemed to constitute any commitment on the part of UGVCL or GPRD Cell for the empanelment. UGVCL reserves the right to reject any EOI if it is not in the given format, at any time, a material misrepresentation is made or uncovered, or the IP firm does not respond promptly and thoroughly to request for supplementary information required for the evaluation of the EOI.

Interested Advocates/Advocate Firms, law firm / associates /Company, Advocate, Patent & Trademarks Attorneys fulfilling the eligibility criteria may submit the EOI in the given format in a sealed envelope within 21 days from the date of publication of the advertisement.

(a) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before due date and time. All such documents should be strictly submitted by RPAD/speed post only. Otherwise, the offer will not be considered and no any further communication in the matter will be entertained.

(b) Any deviation found in Data/Details/Documents between in physically submitted documents (Tender document fee, EMD, Technical and commercial documents etc.) of bidder, offer of the same bidder will not be considered and no any further communication in the matter will be entertained.

Further bidders are requested to submit price - bid (Schedule - B) in separate envelope only. This is mandatory. If price bid is submitted in technical / tender fee envelope, the bid will be rejected.



Save Energy for Benefit of Self and Nation

Uttar Gujarat Vij Company Limited

CIN - U40102GJ2003SGC042906
(A subsidiary of Gujarat Urja Vikas Nigam Limited)

Note: - Bidders should be in touch with websites www.ugvcl.com and www.gprd.in for information regarding revision / corrigendum / Amendment in tender till due date of submission and thereafter. No separate information shall be sent in this regards and also not publish in newspaper.

Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred:

I/c Superintending Engineer, I/c. Head GPRD Cell, IIT Gandhinagar Mobile : +919638601461, 6359620797 Email: guvnlrnd@gprd.in +919925213924	Executive Engineer (Project), Uttar Gujarat Vij Company Limited, Regd. & Corporate Office, Visnagar Road, Mehsana - 384001. email: eeproject@ugvcl.com
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UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

Chief Engineer (P&P)
UGVCL: RO: Mehsana

Download Tender Documents in (PDF Format) which consists of:

- ☞ **Schedule “B”.**
- ☞ **Tenders Instructions to Bidders & Conditions of Contract**

To view the PDF file please use “Acrobat Reader” software which can be downloaded from “Adobe “website.

SCHEDULE - 'A'

Document Summary	
Document Name	Uttar Gujarat Vij Company Limited (UGVCL) invites bids for Expression of Interest for Empanelment of Learned Advocates / Advocates Firms (IP Firms) for Intellectual Property (IP) rights & related matters of GPRD Cell, GUVNL, Gandhinagar & GUVNL's subsidiary Companies / clients
Document Owner	Chief Engineer (P&P) Uttar Gujarat Vij Company Limited. R&C Office, Mehsana : 384 001
Contact Details	Chief Engineer (P&P) Uttar Gujarat Vij Company Limited. R&C Office, Mehsana : 384 001 cepp@ugvcl.com & aceproject@ugvcl.com

NOTE: IMPORTANT

[A] PERIOD OF CONTRACT

The empanelment of Advocate / Advocate firms is for Intellectual Property Right for GPRD Cell. The acquisition of services shall be initially for a period of two years from the date of the order. However, if the performance is found to be satisfactory, renewal of the same for a further period (whatever it) may be considered at the sole discretion of the GPRD Cell. Hence, empanelment of Advocate / Advocate firms has to provide service as and when requirement for the items mentioned in Schedule - B as per requirement of GPRD Cell.

[B] REQUIRED COMPETENCE

The bidder should have the necessary competence, adequate financial standing, sufficient experience, expertise and related infrastructure for handling empanelment of similar nature. The qualifying requirements are given in this tender document.

[C] SUBMISSION OF PROPOSALS

The tender offer shall be submitted in time specified in the following manner:

The bidder has to submit their bid in One Big Cover, in which following three covers should be kept separately:

COVER - I (Tender Fee & EMD)

- Tender fee is Rs.500.00 plus 18% GST = Rs. 590.00 (Rs. Five Hundreds Ninety only) (Non-refundable) notified in the tender notice should invariably be paid by way of Demand Draft; otherwise offer will be ignored out rightly. Indian Postal Orders (IPO's) & Cheques are not acceptable. Demand Draft should be in the name of "Uttar Gujarat Vij Company Limited",



Payable at Mehsana.

- II. E.M.D.is Rs. 5,000/-. The EMD is payable by Demand Draft in favour of the Uttar Gujarat Vij Company Limited on any Scheduled / Nationalized Banks in Mehsana. It can also be furnished by way of an irrecoverable Bank Guarantee from any nationalized Bank in a standard format prescribed by UGVCL (Format given in this tender document).

COVER - II (Technical Bid)

In this part of bid, bidder will have to furnish all details/information/Resume with documentary evidences to fulfill the eligibility criteria as mentioned the Clause No. 4 & 5 of Section: 1 Instructions to Bidder as per "Profile and Business Competencies of the IP Firms" in the separate Envelope along with and confirmation of terms and conditions and its addendum/corrigendum, if any, along with details required in various/schedules "EXCEPT THE PRICE SCHEDULE" so that the purchaser may be able to examine whether the offer submitted is technically acceptable or not and also confirm to our commercial terms and conditions. The bidder has to submit also the bid document duly signed & stamp on each page.

Initially Cover-I will be opened to confirm the submission of Tender Fee & EMD & if the bidder has submitted the same as per tender terms, their Cover- II will be opened for technical evaluation. Cover - III for Price Bid will be opened for the bidders who are technically qualified.

[D] DELAYED AND LATE TENDERS:

No tender shall be accepted / opened in any case which are received after due date and time of the receipt of tender irrespective of delay due to postal services or any other reasons and UGVCL shall not assume any responsibility for late receipt of tender. Any correspondence in this matter will not be entertained.

UGVCL reserves the right to accept or reject any or all tenders / offers either in part or in full or to annul the tender process at any stage or to split the order without assigning any reasons thereof.

All the three sealed envelopes shall be further placed in fourth larger sealed envelope. Please clearly mention on the larger envelope **"Tender Fee & EMD, Technical Bid as well as Financial Bid for Empanelment of Intellectual Property (IP) Firms"**.

[E] UGVCL BANK DETAILS:

Name of Company : UTTAR GUJARAT VIJ COMPANY LIMITED

Bank Name : BANK OF BARODA

Bank Account No : 01520500013524

IFSC Code : BARB0MEHSAN (Fifth Letter is ZERO)

Type of Account : Cash Credit